

**CITY OF NEGAUNEE**  
**Permitted Parking Program**  
**FOR LONG-TERM, SHORT-TERM, AND OWNER-OCCUPIED**  
**RESIDENTIAL HOUSING**

## **I. Overview.**

On November 9, 2023, the Negaunee City Council adopted a compiled traffic code ordinance (the “Code”) to codify and update City of Negaunee’s traffic and parking laws, and make the laws more user-friendly to the residents, business owners and visitors to the City. Pursuant to Section 9.4 of the Code, the City Manager was tasked with creating permitted parking, as needed, within City owned public parking areas to further the goals of the City’s Master Plan and Downtown Plan, which among other things, includes promoting economic development. These goals, however, must be balanced against preserving as much public parking as possible during general business hours (7AM to 8PM, daily).

Permitted parking for long-term (apartment rental), short-term (short-term rentals), and owner-occupied residential units within the City is one area specifically that can further the dual goals of promoting economic development, while preserving public parking during business hours. Current planning and zoning requirements require a certain number of parking spaces be available for residential units, whether this be long-term, short-term, or owner-occupied unit. Many property owners cannot meet these zoning requirements within their own property, and private parking is limited. The lack of available parking has been found to negatively impact rental desirability, thereby discouraging economic development and activity within the City.

To help address this issue, while still conserving public parking during business hours, a permitted parking program has been designed whereby signs will be affixed to poles indicating which parking spaces are available for permitted parking. Each permitted space will be assigned a number. A parking permit holder can reserve a specific numbered parking space, and their permit number will match the parking space number. The holder of the permit will then be guaranteed parking from 8:00 PM to 7:00 AM while they hold a valid permit. All spaces, permitted or otherwise, shall remain available to the public between the hours of 7:00 AM to 8:00 PM. The permit holder does not necessarily need to move their car at 7:00 AM each morning, but if they move their car, they are not guaranteed their permitted space back until after 8:00 PM, but are still subject to the general parking regulations and the rules promulgated by this program.

Permitted parking spaces must be applied for, are limited, and will only be granted to City property owners for long-term, short-term, or owner-occupied residential rentals. Landlords are responsible for providing the City with the vehicle and owner information associated with each permit, and are responsible, along with the vehicle’s owner, for appropriate use of the permit. Repeated violations will terminate the permit (Three {3} or more of the same offense or combinations thereof).

## II. Regulations.

1. Eligibility. Owners of properties found within the boundaries, Jackson Street from Tobin Street to N. Pioneer Street (see inclusion), Division Street to Rail Street, Rail Street from Division Street to Gold Street, and Tobin Street from Iron Street to Jackson Street (see map 2) may receive up to two (2) parking permits per unit annually under this program on a first come, first served basis, and only those properties that are currently, or will be within reasonable time, being used as residential long-term, short-term, or owner-occupied rental units are eligible to participate. Proof of ownership, such as a deed or tax statement, must be presented at the time of the application. A separate application must be submitted for each permit.

2. Rights to Permit. Permits will be issued in the name of the Property Owner and are non-transferrable. Any material or equitable change in ownership of the property associated therewith automatically revokes the permit and requires the new owner to re-apply for a new permit. Repeated violations of these parking permit rules, or multiple violations of City Traffic Code, by either the Property Owner or the Tenant or a combination thereof, shall result in revocation of the permit.

3. Permits Assigned to Vehicle. All permits must be registered and associated with one (1) vehicle, and must identify the vehicle's owner, license plate number, insurance information and VIN. Temporary permits do not need to be associated with a specific vehicle.

4. Assigned Parking Space. All parking spaces are to be assigned at the sole discretion of the issuing City employee. Parking in a space that does not match a parking permit may result in a civil infraction and towing (at owner's expense).

5. Permit Duration. All parking permits will be valid year-round and must be renewed annually. Prior issuance of a permit does not guarantee future issuance of a permit. Temporary permits, with an expiration date, may be purchased and are designed for short-term rentals. Tenant parking may be revoked by the landlord or manager of said short-term rentals at any time. A temporary replacement permit will need to be replaced once expired.

6. Parking Times. Permit holders are guaranteed parking in their assigned space from 8:00 PM to 7:00 AM only. Vehicles without a parking permit and that are parked in an assigned space should be reported to the City of Negaunee Police Department between the hours of 8:00 PM and 7:00 AM. Such vehicles may be towed (at owner's expense) and are subject to a civil infraction.

7. Snow. In the event of snowfall where three (3") inches or more of accumulation occurs, the permit holder shall be required to move and/or advise their tenant to move their vehicle from the assigned space to allow for snow removal by the

City of Negaunee DPW. Such vehicles must be moved by 7:00 AM, or upon request of the City.

8. Replacement Permit. Should a permit be lost, stolen, or otherwise damaged, the Negaunee City Police Department should be notified and a new permit will be issued upon payment of a replacement fee.

9. Condition of Vehicle. All vehicles subject to a parking permit under this program must be operable and in street legal condition and have valid license plates and valid insurance.

10. Display of Parking Permit. The parking permit shall be affixed to the interior, lower left hand side of the windshield (driver's side) of the vehicle. Failure to display a parking permit properly may result in a civil infraction.

11. Excluded Vehicles. Parking permits may not be purchased for campers, trailers, boats, box trucks, commercial vehicles, and/or recreational vehicles.

12. Liability. Participants in this program that display parking passes do so at their own risk, and in consideration for the same, agree to release the City from all damages and/or liabilities that may occur to their vehicle. Participants further acknowledge the parking lots available for this program are public spaces, and that any occurrences or omissions that occur in such public spaces are subject to the laws of the State of Michigan and the City Ordinance. The lots are not regularly patrolled, do not offer security, and do not have cameras. All belongings within a vehicle utilizing permitted parking are stored at the owner's sole risk. The permit holder and the permit user are responsible to familiarize themselves with this program's rules and regulations annually, as such rules may change from time-to-time, at the City's sole discretion.

### **III. Fees and Fines.**

The following fee structure applies to the Permitted Parking Program.

1. Permit Fee.
  - A. Season Pass (12-calendar months) \$600.00/space  
- Proration available
  - B. Temporary permits
    - I. Daily \$10/day
    - II. Weekly \$50/week
    - III. Monthly \$100/month
  - C. Lost/Damaged Permit Fee \$25.00/replacement

IV. Permit Samples.

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| <p><b>2023/2024<br/>PARKING PERMIT</b></p> <p>NO. <input type="text"/></p> <p><b>P</b></p> | <p><b>TEMPORARY PARKING PERMIT</b></p> <p>NO. <input type="text"/></p> <p><input type="text"/> EXPIRES</p> <p><input type="text"/> PLATE ID <input type="text"/> STATE</p> |
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For example purposes only, the following is the proposed signage:

**PARKING BY PERMIT ONLY**

**NOVEMBER-APRIL  
8PM-7AM**

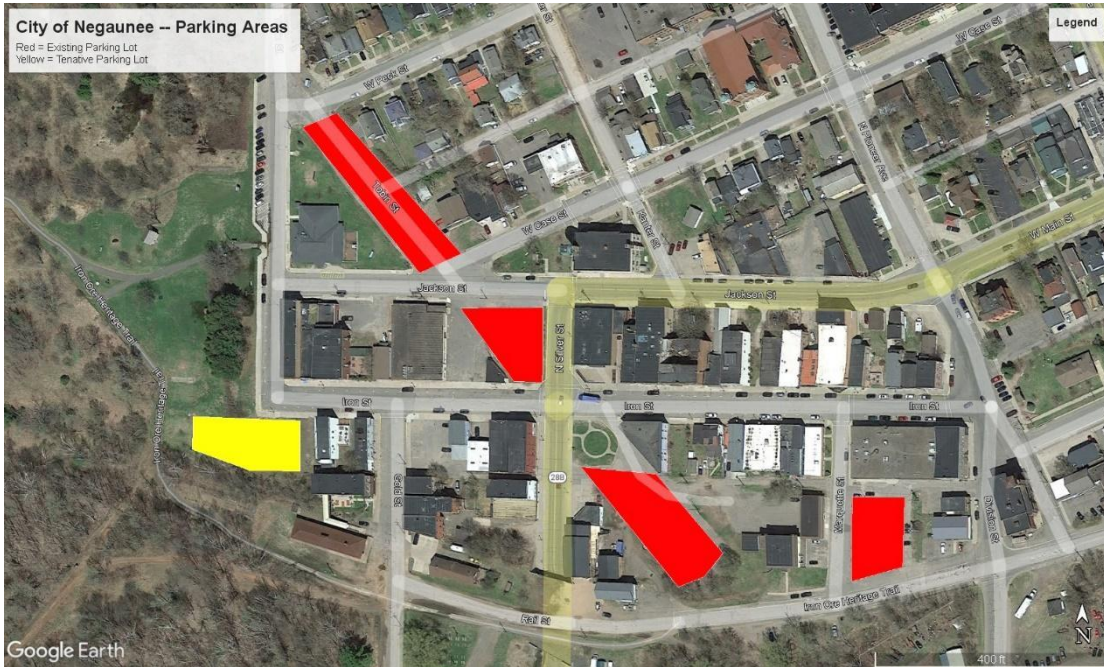
**ALL OTHERS TOWED AT  
OWNER'S EXPENSE**

PERMIT SPACE

V. Maps.

The following map indicates City owned parking lots where permitted parking may occur and where one (1) future site is identified. The number of parking spaces may change depending upon year-to-year needs of applicants. Twenty-five (25) parking spaces have been identified as available at the inception of this program.

**MAP 1**



The following map indicates a boundary of which properties found therein are eligible to participate under this program.

### MAP 2

