

Nathan Heffron, City Manager

January 4, 2024

RE: City Manager Directive 1-2024: Establishment of the Negaunee Economic Development Advisory Team

In accordance with the City of Negaunee City Charter, Section 6.4, the following directive is given:

As City Manager I do hereby direct to be established a Special Committee to be created and known as the Negaunee Economic Development Advisory Team, said committee will be charged with the following duties:

1. Review the *Economic Development Strategic Plan: Moving Forward*, identify goals met, goals to continue, and not reached;
2. Help identify opportunities for economic development in the community;
3. Identify barriers that may be inhibiting economic development;
4. Prepare new Economic Development Strategic Plan;
5. Hold no less than two (2) public meetings on this matter; and
6. Provide a written report and recommendations to the City Council.

The Negaunee Economic Development Advisory Team will be structured in the following manner:

**Structure of the committee:**

1. The Committee will be made up of twelve (12) individuals, of such, the City Manager will be Chair with no vote except in the case of a tie; and nine members at-large, appointed by the City Manager;
2. Meetings are open to the public.

The Negaunee Economic Development Advisory Team’s agenda will be structured in the following manner:

**Structure of Committee Agenda:**

Roll Call;

Pledge of Allegiance;

Approval of Agenda;

Old Business;

New Business;

Public Comment;

Adjournment

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Nate Heffron, City Manager