

Negaunee Public Library Board

10:15 a.m., September 22, 2020

**On lawn of City Hall, weather permitting
Social distancing and masks required**

1. Call to order
2. Secretary's Report
3. Public Comment
4. Financial Report
5. Communications
6. Librarian's Report
7. Unfinished Business
 - a. Grants update
 - b. Recruiting more advisory board members (2 openings)
 - i. Should we revise our ordinance to allow Negaunee Township residents to serve?
 - c. Spending freeze update
 - d.
8. New Business
 - a. Friends' lawn sale – October
 - b.
9. Adjourn

Next meeting: October 20, 2020

Officers:

President: Al Sundine

Vice President: Laura Jandron

Secretary: Jenny Jessee-Beck

Negaunee Public Library board meeting

1. Call to Order - July 21, 2020 @ 10:15 a.m.
2. Secretary's Report - corrections made and approved.
3. Public comment - none
4. Financial Report - Scholastic payment made by the Friends of the Library - \$196⁰⁰ for 125 books.
5. Communications - None
6. Librarian's Report
 - a. Regular Report - attached and reviewed
 - b. Curbside services update - to this date things are picking up. 144 patrons have been served.
7. Unfinished business -
 - a. Recruiting more advisory board members (2 openings). Jessica stated that some applications have been handed out but no responses as of yet. She also stated that she will advertise in the Mining Journal. At the present time Negaunee Township residents do not qualify for board member positions.
 - b. Phase I status - Jessica is comfortable with the library remaining at this level.
 - c. Dory has not had much time with us due to a very busy schedule.

d. Though Jacob's medical issues remain a concern he continues to fulfill his normal activities at the library.

8. New business

a. Friends Potluck - tentatively scheduled for Tuesday 11 August 2020 from 4 p.m. - 6 p.m. at the Miner's Park Pavillion. Please bring your own place settings and a dish to pass.

b. Summer Reading Program - The program started 2 weeks ago and will continue thru Saturday August 15th 2020. Patrons may fill out a form on-line or request a reading kit from the library. So far, 20 young people have received kits along with a free book. The adult participants may write a review on their books for a chance to win a prize. There are less prizes this year however, the library did receive gift cards from Snowboard books and Tino's pizza.

The Next Meeting - August 18th 2020

adjourned - 10:48 a.m.

Officers - President - Al Sundine
Vice-President - Laura Jandron
Secretary - Jenny Jessee - Beck

Respectfully Submitted,
Jenny Jessee - Beck
Jenny Jessee - Beck

Negaunee Public Library

Financial Report

September 22, 2020

All bills were paid through September 1, 2020.

Bills to be paid October 1, 2020:

| | |
|----------------------------------|-------------------------------------|
| Baker & Taylor | 390.18 (to be paid by Friends) |
| Charter/Spectrum | 48.98 (monthly internet) |
| MicroMarketing | 124.39 (to be paid by Friends) |
| Popular Subscription Service | 241.88 (all magazine subscriptions) |
| Superiorland Library Cooperative | 356.99 (Sanborn digital fire maps) |

Negaunee Public Library Board

September 22, 2020

Librarian's Report

We are continuing curbside library services. With the CARES Act grant through the Library of Michigan allowing us to purchase personal protection equipment, we have expanded curbside services for copying and faxing. Shelley and I can meet patrons outside, as we wear face shields, masks, and disposable gloves.

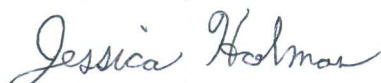
While other libraries in the area are advancing their reopening plans, we are remaining at Phase 2 for several reasons.

1. Positive COVID-19 cases in Marquette County have risen from about 100 at the time of our last meeting in July, to 266.
2. The staff is comfortable at this level of service.
3. Being in city hall, we do not have the option of opening before the rest of the building.

Most patrons continue to be satisfied with the level of service we are offering. We are able to recommend other public libraries, if someone calls in need of computer use. I do not foresee the library reopening, beyond perhaps allowing appointments in the building, by the end of the year, at this point.

As the Negaunee Public Schools did not hold open houses before the school year began, I instead sent letters highlighting library services to every Lakeview Elementary School student, with the assistance of the school's marvelous staff. The seventh and eighth grade English teachers at the middle school also distributed letters to their students as well.

Respectfully submitted,


Jessica Holman, director