

# Negaunee Public Library Board

10:15 a.m., June 16, 2020

Via Zoom teleconference

Telephone:

Dial +1 312 626 6799

Meeting ID: 875 0755 6707

Password: 854512

Computer/tablet/iPad/smart phone:

<https://zoom.us/join>

Meeting ID: 875 0755 6707

Password: Negaunee

1. Call to order
2. Secretary's Report
  - a. February minutes
  - b. June special meeting minutes
3. Public Comment
4. Financial Report
5. Communications
6. Librarian's Report
  - a. Regular report
  - b. Curbside services report (after first day)
7. Unfinished Business
  - a. Recruiting more advisory board members (2 openings)
  - b. Spending freeze update
  - c.
8. New Business
  - a. Grants
  - b.
9. Adjourn

Next meeting: July 21, 2020

Officers:

President: Al Sundine

Vice President: Laura Jandron

Secretary: Jenny Jessee-Beck

## Negaunee Public Library Meeting

1. Call to Order: 9 June 2020 @ 10:22 a.m. - Pres. Al Sundine
2. Public Comment: None/ nor by Zoom
3. Unfinished business:
  - A. library re-opening plan

A special meeting was called to order to discuss the 5 PHASES OF THE library re-opening plan with board approval. With careful consideration, Pres. Al Sundine motioned to approve the opening of the library on Monday 15 June 2020 starting with PHASE 2. THERE WAS A CORRECTION TO THIS, AS THE LIBRARY WILL BE STARTING PHASE 1 on Monday 15 Jun 2020.

Future phases of re-opening will continue under the discretion of the head librarian and the advisement of THE Negaunee City manager and the State of Michigan.

The option to move to phase 2 will be under advisement and approval of the library board. THE MOTION WAS FULLY APPROVED BY THE LIBRARY BOARD MEMBERS:

President - Al Sundine  
Vice-President - Laura Jandron  
Secretary - Jenny JESSEE-BECK

Respectfully Submitted,

Jenny Jessee-Beck

Jenny Jessee-Beck, Secretary



# NEGAUNEE PUBLIC LIBRARY BOARD

MINUTES OF THE MEETING OF FEBRUARY 25, 2020

MEMBERS PRESENT: J.J-BECK, L. JANDRON, A. SUNDINE,  
J. HOLMAN, LIBRARY DIRECTOR

MEETING CALLED TO ORDER BY A. SUNDINE AT 10:25 a.m.

MINUTES OF THE PREVIOUS MEETING WERE APPROVED AS READ.

PUBLIC COMMENT: NONE

FINANCIAL REPORT: ALL BILLS PAID AS OF FEB 1, 2020.

COMMUNICATIONS: THE BOARD AGREED TO SEND A GET WELL  
CARD TO MARCIA FOLLOWING HER CURRENT  
MEDICAL EVENT. THE CARD WAS SENT OUT  
ON FRIDAY OF THIS WEEK.

LIBRARIAN'S REPORT: JESSICA EXPOUNDED ON HER REPORT  
HIGHLIGHTING A SUCCESSFUL VALENTINE'S  
TEA AND BOOK SALE. TECH TUTORING THAT  
WILL RETURN MAR. 4, 2020.

DORY TAKING OVER THE JUNIOR TEEN ADVISORY GROUP  
AND HER ATTENDANCE, VIA PHONE, TO A  
UPRLC DATABASES COMMITTEE MEETING  
LAST MONTH.

UNFINISHED BUSINESS: NONE

NEW BUSINESS: 2019 ANNUAL REPORT OVERVIEW

- ALL PATRON ACTIVITIES HAVE INCREASED
- THREE GRANTS WERE AWARDED TO THE  
LIBRARY LAST YEAR.
- POLICE STORYTIME AND TOUR WAS  
WELL ATTENDED.

NEXT MEETING SCHEDULED FOR MAR. 10, 2020

MEETING ADJOURNED AT 11:00 AM

RESPECTFULLY SUBMITTED,

Jenny Jesse-Beck, SECRETARY

## **Negaunee Public Library**

### **Financial Report**

June 16, 2020

All bills were paid through June 1, 2020.

Bills to be paid July 1, 2020:

|                  |                                |
|------------------|--------------------------------|
| Baker & Taylor   | 247.86 (to be paid by Friends) |
| Charter/Spectrum | 48.98 (monthly internet)       |
| MicroMarketing   | 124.69 (to be paid by Friends) |
| Mining Journal   | 120.00 (annual subscription)   |

If the temporary spending freeze applies to items already ordered, the Friends of the Negaunee Public Library have agreed to cover the Baker & Taylor (books) and MicroMarketing (audiobooks) expenses for three months.

**Negaunee Public Library Board**

**June 16, 2020**

**Librarian's Report**

Live streaming storytimes on Facebook has been going well. More people "attend" that way than ever have for my in-house storytimes. Some sessions have been attended by 20 viewers. Dungeons & Dragons is being held via Zoom for the tweens; they enjoy it greatly. Overdrive/Libby use has increased significantly. Downloadable audiobook and ebook checkouts totaled 387 in February; the record high, in April, was 507 checkouts. Musician Troy Graham will be playing for us on Monday evening, and the concert will be live streamed on Facebook (possibly also Youtube). We'll see how a program for all ages fares in that medium.

More than 30 items awaited our patrons, as of Friday morning. By the time we have this board meeting, many of these items will have been picked up through our curbside service. I look forward to telling you how that goes.

The summer reading program will tentatively begin in July. The Friends of the Negaunee Public Library have pledged up to \$200 for new books to offer children and teens who sign up for the program. Tino's Bar and Pizza is the sole restaurant to donate to the adult program thus far, but we do have a couple other items to offer those who participate. Pizza Hut is giving the Superiorland Library Cooperative its Book It! personal pan pizza coupons once again, so children and teens will be able to earn those by completing their summer reading goals.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica Holman".

Jessica Holman, director