

Negaunee Public Library Board

September 17, 2019

1. Call to order
2. Secretary's Report (Approval of the Minutes)
3. Public Comment
4. Financial Report
5. Communications
6. Librarian's Report
7. Unfinished Business
 - a. Summer reading report
 - b. School visits, and visiting schools
 - c. Budget
 - d.
8. New Business
 - a. Sanborn Fire Maps renewal
 - b. Genealogy workshops
 - c. Department head (library director) evaluation
 - d.
9. Adjourn

Next meeting: October 15, 2019

Officers:

President: Al Sundine

Vice President: Jenny Jessee-Beck

Secretary: Laura Jandron

Negaunee Public Library Board

Minutes of the Aug. 20, 2019 meeting.

Members present: J. Beck, L. Jandron, A. Sundine, J. Holman, Library Director.

Absent: (exc.) J. Sandstrom, S. Rayner.

Meeting called to order by A. Sundine at 10:15am.

Secretary's Report: Minutes of the previous meeting approved as read.

Public Comment: None

Financial Report: Report received from J. Holman, all bills paid as of Aug. 1, 2019.

Communications: A formal letter of resignation from our library board was received from S. Rayner. Her resignation due to a change of residence.

Librarian's Report: Summer Reading program has ended. Dory, our summer intern held a book upcycling craft event on Sat., August 17. Our librarian and Dory attended the open house at Lakeview Elementary junior Kindergarten/Kindergarten and also for grades 1-4, and Negaunee Middle School.

Unfinished Business: Progress report handed out for the Community Foundation of Marquette County 2019 grant.

The Grow With Google Grant was received. Our library will use the funding to assist job seekers with technology. Students, high school and university, will be trained to help people one-on-one at the library to further develop their computer skills and use available resources to seek employment.

New Business: J. Beck volunteered for the vice presidency to replace S. Rayner. Motion to accept made by A. Sundine, 2nd by L. Jandron. Motion passed.

Budget worksheet materials and 2020 capital outlay exp. handed out by J. Holman.

Meeting adjourned at 10:55am.

Respectfully submitted,

Laura Jandron, Secretary

Negaunee Public Library

Financial Report

September 17, 2019

All bills were paid through September 1, 2019.

Bills to be paid October 1, 2019:

Baker & Taylor	269.95
Charter/Spectrum	48.98 (monthly internet)
MicroMarketing	131.73 (audiobooks)

Negaunee Public Library Board

September 17, 2019

Librarian's Report

Typically, the end of summer and beginning of fall is a quiet time at the library. This year has broken the mold. One of the best indicators of this trend is that we have run out of library cards. The Superiorland Library Cooperative has ordered 2,000 more for us, and was kind enough to provide us with temporary cards with working barcodes to tide us over until the real plastic cards come in. It is a wonderful but stressful problem to have.


Dory, the intern, was a huge help at the open houses at Lakeview Elementary School and Negaunee Middle School. Her friendliness particularly shined through at the middle school, where she went up to groups to talk to them in the foyer rather than just sitting at our table of information.

Dory and I each spoke to a sophomore and junior English class at Negaunee High School, totaling four classes in all. We both talked about library services and brought along a few books to highlight from the collection. Yesterday, Mrs. Allison Fisher, a middle school English teacher, brought six classes to the library for tours. This is the second year she has done so, and we saw a noticeable increase in library card registrations. Hopefully this trend continues this year.

I will be at the Upper Peninsula Region of Library Cooperation annual meeting on Wednesday and Thursday this week. This is always a worthwhile conference, and one of the sessions this year is on the law regarding Narcan in libraries. While I do not foresee needing it here, and Chief Frusti advised against having it on hand in the library, it is good to know how the laws will impact our library.

Next week we have a couple of special events for young people. On Monday, we will hold the BASIC: Building Adult Skills in Computing tutor training as part of our Google grant. A couple of Michigan Tech faculty, who designed the program, and their students are coming to facilitate that. The Dungeons and Dragons club will hold a second meeting on Tuesday, to create characters and teach newcomers about the game.

Respectfully submitted,



Jessica Holman, director

Summer Reading Report

Negaunee Public Library

2019

Children's Registration	Registered	Completed	Percent Completed
Children, preschool-4th grade	91	29	31.87%
Tweens, 5th-8th grade	36	13	36.11%
Teens, 9th-12th grade	6	1	16.67%
Total	133	43	32.33%

Adult Summer Reading Drawings
52 entries
3 winners

Children's Prize Donations

Beef-a-Roo	Ice cream
Irontown Pasties	Ice cream
Midtown Bakery & Café	Cookies
Teal Lake Pizzeria	Cheesy bites
River Rock Lanes	5 games of bowling
Pizza Hut	Personal Pan Pizzas

Adults' Prize Donations

Irontown pasties	4 gift cards
Jackson's Pit	2 gift cards
Be"you"tiful Salon	1 gift card
Snowbound Books	1 gift card
Tino's Bar and Pizza	2 gift cards

Summer Reading Report

Negaunee Public Library

Comparisons, 2014-2018

2018

Children's Registration	Registered	Completed	Percent Completed
Children, preschool-4th grade	77	18	23.38%
Tweens, 5th-8th grade	30	9	30.00%
Teens, 9th-12th grade	3	0	0.00%
Total	110	27	24.55%

Adult Summer Reading Drawings
86 entries
4 winners

2017

Children's Registration	Registered	Completed	Percent Completed
Children, preschool-4th grade	86	33	38.37%
Tweens, 5th-8th grade	27	14	51.85%
Teens, 9th-12th grade	3	1	33.33%
Total	116	48	41.38%

Adult Summer Reading Drawings
101 entries
4 winners

2016

Children's Registration	Registered	Completed	Percent Completed
Children, preschool-4th grade	89	21	23.60%
Tweens, 5th-8th grade	10	2	20.00%
Teens, 9th-12th grade	5	3	60.00%
Total	104	26	25.00%

Adult Summer Reading Drawings
80 entries
4 winners

2015

Children's Registration	Registered	Completed	Percent Completed
Children, preschool-4th grade	62	25	40.32%
Tweens, 5th-8th grade	6	0	0.00%
Teens, 9th-12th grade	2	1	50.00%
Total	70	26	37.14%

Adult Summer Reading Drawings
115 entries
4 winners

2014

Children's program only

45 participants

Summer Reading Report

Negaunee Public Library

2019

Summer Saturdays				
Date	Count	Program	Program Count	Total
Saturday, June 01, 2019	5	None		5
Saturday, June 08, 2019	2	None		2
Saturday, June 15, 2019	12	None		12
Saturday, June 22, 2019	6	Let's Get Moving	3	9
Saturday, June 29, 2019	4	Great Start	1	5
Saturday, July 06, 2019	1	Moosewood	6	7
Saturday, July 13, 2019	30	Great Start	3	33
Saturday, July 20, 2019	3	None		3
Saturday, July 27, 2019	11	None		11
Saturday, August 03, 2019	6	None		6
Saturday, August 10, 2019	14	Great Start	2	16
Saturday, August 17, 2019	2	Book Upcycling	7	9
Saturday, August 24, 2019	5	Great Start	3	8
Total	101		25	126

Summer Reading Report

Negaunee Public Library

2019

Summer Programming	Date	Attended	Cost
Cameron Zvara, magic show	6/7/2019	43	\$ 300.00
Summer Reading registration	6/10/2019	All day drop-in	Materials
Farmer's Market outreach	6/12/2019	6	Free - staff
Fancy Nancy Tea Party	6/13/2019	63	\$ 58.50
Frozen storytime	6/14/2019	81	Free - donated time
Reading Rugrats (normal baby program)	6/17/2019	4	Free - staff
Building Storytime (normal program)	6/17/2019	4	Free - staff
Teen Advisory Group launch attempt	6/17/2019	2	Free - staff
Troy Graham, music concert	6/18/2019	56	\$ 150.00
PaleoJoe, presentation	6/19/2019	37	\$ 300.00
Family Storytime (normal program)	6/19/2019	0	Free - staff
Junior Teen Advisory Group (normal program)	6/19/2019	9	Free - staff
Let's Get Moving at the Library!	6/22/2019	3	Free - donated time
Reading Rugrats	6/24/2019	3	Free - staff
Building Storytime	6/24/2019	6	Free - staff
Family Storytime	6/26/2019	0	Free - staff
J-TAG Cupcake Wars	6/26/2019	17	Free - staff
Great Start Parent Coalition Story & Craft	6/29/2019	1	Free - donated time
Reading Rugrats	7/1/2019	0	Free - staff
Building Storytime	7/1/2019	0	Free - staff
Nature Photography with Kim (adult program)	7/2/2019	10	Free - donated time
Family Storytime	7/3/2019	0	Free - staff
J-TAG	7/3/2019	3	Free - staff
Moosewood Nature Center, presentation	7/6/2019	6	\$ 150.00
Reading Rugrats	7/8/2019	0	Free - staff
Building Storytime	7/8/2019	0	Free - staff
Pioneer Days Author Sale & Signing (all ages)	7/10/2019	18	Free - donated time
Family Storytime	7/10/2019	0	Free - staff
J-TAG	7/10/2019	5	Free - staff
Friends of the Library Annual Book Sale	7/11/2019	Uncounted	Moneymaker
Great Start Parent Coalition Story & Craft	7/13/2019	3	Free - donated time
Reading Rugrats	7/15/2019	0	Free - staff
Building Storytime	7/15/2019	0	Free - staff
Family Storytime with Nate Heffron	7/17/2019	0	Free - donated time
J-TAG	7/17/2019	6	Free - staff
Reading Rugrats	7/22/2019	0	Free - staff
Building Storytime	7/22/2019	0	Free - staff
Police Storytime and Tour	7/23/2019	92	Free - donated time
Family Storytime	7/24/2019	0	Free - staff
J-TAG Fairy Tale Party	7/24/2019	9	Free - staff
Reading Rugrats	7/29/2019	0	Free - staff
Children's SRP finale party	7/30/2019	48	Materials
Tweens/teens SRP finale party	7/31/2019	13	Materials

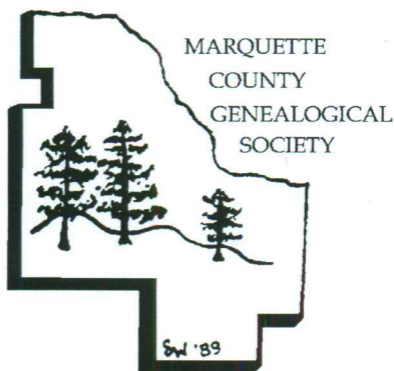
School visits

Location and reason	Number contacted
Lakeview Elementary School, JrK/K open house	65
Lakeview Elementary School, grades 1-4 open house	98
Negaunee Middle School, open house	143
Negaunee High School, morning classes	46
Negaunee High School, afternoon classes	46
Total	398

Class tours

Group	Number attended
1st hour English classes	39
3rd hour English class	27
5th hour English class	22
6th hour English class	16
7th hour English class	18
Total	122

**Are you interested in
researching your
family tree, but don't
know where to begin?**



Come to a beginning genealogy
workshop!

**11:00 a.m. Wednesday,
October 9, at the Negaunee
Public Library**

Ready to take your research
further with an advanced
genealogy workshop?

**3:00 p.m. Friday, October 11,
at the Negaunee Public
Library**

Please contact the library at
(906) 475-7700 ext. 18 to
register for these workshops.