

Negaunee Public Library Board

March 20, 2018

1. Call to order
2. Secretary's Report (Approval of the Minutes)
3. Public Comment
4. Financial Report
5. Communications
6. Librarian's Report
7. Unfinished Business
 - a. Strategic planning
 - b. Lakeview Elementary – literacy month reading challenge (update)
 - c.
8. New Business
 - a. Spring party
 - b.
9. Adjourn

Next meeting: April 17, 2018

Officers:

President: Al Sundine

Vice President: Jeanne Sandstrom

Secretary: Laura Jandron

Negaunee Public Library Board

Minutes of the Feb. 20, 2018 meeting.

Members present: L. Jandron, D. Nelson, J. Sandstrom, A. Sundine, J. Holman,
Library Director.

Absent (exc.) L. Perucco

Also present: Nate Heffron, city manager.

Meeting called to order by Pres. A. Sundine at 10:15am. Minutes of the previous meeting read and approved.

Public Comment: None

Financial Report: All bills paid as of Feb. 1, 2018. Report received from J. Holman.

Communications: None

Librarian's Report: Handed out by J. Holman, also received was the 2017 annual report.

Unfinished Business: The Valentine's Tea held by the Friends of the Library was a huge success. Many people attended, and the book sale also went well.

New Business: J. Sandstrom made motion to move due dates to the following day when the schools are closed for inclement weather. 2nd by L. Jandron, motion passed.

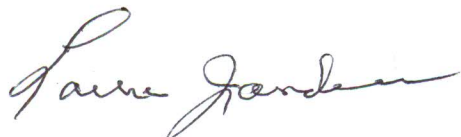
Our part-time employee has resigned to accept another position. The library is now looking for a replacement.

Strategic Planning: N. Heffron, our city manager spoke to the board on strategic planning, suggesting a five year plan. Community outreach with schools, senior centers, etc., should be considered, so as to grow more in services that we offer and more patrons.

It was decided to create a steering committee, D. Nelson making a motion to appoint A. Sundine, with a 2nd by L. Jandron for our representative. Motion passed.

J. Holman has partnered with Lakeview Elem. To have a library card challenge during Literacy month in March. The largest percentage of cards gained in a class ~~on~~ during "Literacy Night" ^{the month} will win a pizza party.

Meeting adjourned at 11:05am.



Negaunee Public Library

Financial Report

March 20, 2018

All bills were paid through March 1, 2018.

Bills to be paid April 1, 2018:

Baker & Taylor	142.65
McNaughton Books	89.25
MicroMarketing	161.47 (audiobooks)
Upper Peninsula Region of Library Cooperation, Inc.	40.00 (annual membership dues)

Negaunee Public Library Board

March 20, 2018

Librarian's Report

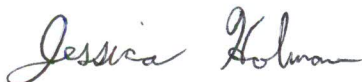
The Lakeview Elementary School's library card challenge is off and running. There was a slight change in the challenge, allowing Richmond Township Library to also take down names of children with library cards there (all children in Negaunee Public Schools may have a Negaunee Public Library card, but children living in Palmer are bused to school and may not have the opportunity to visit this library). I attended Lakeview's Family Reading Night on March 5, and registered 18 children and five adults for library cards. To date, 35 children have verified their library card. Most are new card holders.

Four applicants, all with some library experience, were interviewed last week for the library clerk position. The position has been offered to Pamela Dishnow, a retired school librarian. If everything works out, she will begin next Monday, March 26.

The Marquette-Alger Reading Council will hold its annual Reading Day at the Mall from 11 a.m. to 1 p.m. this Saturday, March 24. It is a fun chance for children to pick out a free book to keep, visit with librarians, and listen to stories read by NMU education students dressed up as book characters. Attendance has been dwindling as the number of stores in the Westwood Mall decrease, but I find it to still be a good opportunity to increase visibility and to talk with colleagues in a casual environment.

City Manager Nate Heffron and I met with former library director Pam Christensen on March 13 to discuss strategic planning. I will discuss this further under Unfinished Business.

Respectfully submitted,



Jessica Holman, director