

**AGENDA**  
**CITY OF NEGAUNEE REGULAR MEETING**  
**FEBRUARY 8, 2024 @ 6:30 P.M.**  
**NEGAUNEE SENIOR CENTER, 410 JACKSON ST (TOBIN St. ENTRANCE)**

- 1. CALL TO ORDER**
- 2. PLEDGE TO FLAG**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. PUBLIC COMMENT (3 min. limit)**
- 6. PUBLIC HEARING**
  - 6.1 ORDINANCE AMENDMENT 94.04 TREE ORDINANCE – 2<sup>ND</sup> READING**
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
  - 8.1 ANN ST/SIOUX CT LIFT STATION PUMP**
  - 8.2 USDA DRAW #13 – PHASE I WATER PROJECT**
  - 8.3 USDOT RAISE GRANT RESOLUTION**
  - 8.4 MARQUETTE LANDBANK AGREEMENT – VISTA ROOF**
  - 8.5 LANDSWAP AGREEMENT – PORTER LIMITED LLC**
- 9. CONSENT AGENDA**
  - 9.1 MINUTES – JANUARY 18, 2024 REGULAR MINUTES**
  - 9.2 CLAIMS AND ACCOUNTS**
  - 9.3 REVENUE/EXPENDITURE REPORTS -ESTIMATED TRIAL BALANCES**
  - 9.4 POVERTY EXEMPTION AND ASSET TEST RESOLUTION**
  - 9.5 DOWNTOWN DEVELOPMENT APPOINTMENT**
- 10. PUBLIC COMMENT (3 min. limit)**
- 11. COUNCIL MEMBERS**  
**CITY MANAGER**  
**CITY ATTORNEY**
- 12. ADJOURNMENT**

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**AGENDA SUPPLEMENT  
CITY OF NEGAUNEE REGULAR MEETING  
February 8, 2024**

Public Hearing       Agenda Items       Consent Agenda

**To: Public Hearing Ordinance #94.04 Public Tree Care Amendment – 2<sup>nd</sup> reading**

**BACKGROUND:**

**This amendment will incorporate the wording for the “Tree Owner’s Manual” for the Tree City USA designation.**

**Hold a Public Hearing**

**RECOMMENDATION:**

**Approve the 2<sup>nd</sup> reading and adopt the ordinance amendment**

First Reading:  
Second Reading:  
Publication:  
Effective:

**AMENDMENT TO THE CITY OF NEGAUNEE TREE AND FORESTRY  
MANAGEMENT ORDINANCE**

**CHAPTER 94.04, Public tree care**

The City of Negaunee ORDAINS:

That the City of Negaunee's Tree and Forestry Management Ordinance, Chapter 94, of the Codified Ordinances of Negaunee, Michigan, shall be, and the same hereby is, amended to read as follows:

**REPEALER**

The City of Negaunee's Tree and Forestry Management Ordinance, Chapter 94.04, as amended, of the Codified Ordinances of Negaunee, Michigan, and any other ordinance, resolution, order or parts thereof in conflict with the provisions of these Amendments are, to the extent of such conflict, hereby repealed. The repeal date shall be the effective date of the following Amendments.

**AMENDMENT**

Chapter 94.04 of the Codified Ordinances of Negaunee, Michigan, shall be, and hereby is, amended to read as follows:

"The City shall have the right to plant, prune, maintain, and remove trees, plants, and shrubs within the lines of all streets, alleys, avenues, lanes, squares, and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds guided by the standards found within the "Tree Owner's Manual for North Eastern and Midwestern United States," published by the United States Department of Agriculture, Forestry Service, November, 2008. The City may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect, or other pest."

**AGENDA SUPPLEMENT  
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February 8, 2024**

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Public Hearing       Agenda Items       Consent Agenda

**To: The Honorable Mayor and City Council**

**Re: Ann & Sioux Ct Lift Station Spare/Backup Pump**

**BACKGROUND:**

The City of Negaunee Water Sewer Department is in need of a spare pump to serve as a backup for the Sioux Ct and Ann Street Lift Station. Currently the City has 6 lift stations, three of which have adequate backup pumps in the event of a failure. City staff received a quote from Crane Engineering for a spare pump to serve as an adequate backup for two more lift stations (Ann St Lift Station and Sioux Ct Lift stations).

<u>Vendor</u>	<u>QUOTE</u>
Crane Engineering	\$ 17,256.00



**RECOMMENDATION:**

It is recommended from City Staff that the city waive the bidding process and accept the quote from Crane Engineering in the amount of \$ 17,256.00 for the purchase of a spare pump for Ann St Lift Station and Sioux Ct Lift Station. Crane Engineering provides assistance, service, parts, and repairs for all of the City's lift stations.

**FISCAL EFFECTS:**

For 2024, \$ 40,000.00 was budgeted for repairs and maintenance of the sewer system.

**ALTERNATIVE:**

None recommended.



# QUOTE

**Headquarters**  
 707 Ford Street, Kimberly, WI 54136  
 t. 920-733-4425 f. 920-733-0211

**Minnesota Office**  
 12265 Nicollet Ave., Burnsville, MN 55337  
 t. 952-444-1949

**Number** CESQ72691-01  
**Date** Jan 25, 2024  
**Expires** Feb 24, 2024

Sold To	Ship To	Sales Rep
<b>Negaunee, City of</b> Ryan Giotto 600 Cherry St. Negaunee, MI 49866  <b>watersewer@cityofnegaunee.com</b> <b>Phone</b> 906-475-9991 <b>Fax</b>	<b>Negaunee, City of</b> Ryan Giotto 600 Cherry St. Negaunee, MI 49866  <b>watersewer@cityofnegaunee.com</b> <b>Phone</b> 906-475-9991 <b>Fax</b>	<b>Field Service Lead</b> Craig Koch 920-716-3446 c.koch@craneengineering.net  <b>Service Engineer</b> Josh Van Ryzin 920-257-0160 j.vanryzin@craneengineering.net

Here is the quote you requested.

Terms	RFQ	Ship Via	FOB	Crane Order#
n15		Best Way	Warehouse	

Line	Qty	Product	Lead Time	Unit Price	Ext. Price
1	1	<b>XFP101G-CB1.5-PE210/4 230V</b> New Sulzer Submersible Pump Model: XFP101G-CB1.5-PE210-4 28HP, 1780RPM, 230V, 3PH, 60HZ  Wet Pit	(2) FACTORY STOCK	\$17,256.00	\$17,256.00

**Total \$17,256.00**

Please contact me if I can be of further assistance.

Does not include tax and shipping charges unless stated above.

*We reserve the right to adjust quoted pricing due to the current volatility of the materials market. We will make every effort to maintain the quoted price.*

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**AGENDA SUPPLEMENT  
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February 8, 2024**

Public Hearing       Agenda Items       Consent Agenda

**To: The Honorable Mayor and City Council**

**Re: USDA Funding Draw Request #13 Phase I Water Project**

**BACKGROUND:**

**Enclosed is a Resolution requesting USDA Funding Draw Request #13 in the amount of \$11,307 to UP EA**

**RECOMMENDATION:**

**Approve USDA Draw #13 - \$11,307**

**RESOLUTION**

WHEREAS, The City of Negaunee is the applicant for the USDA – Rural Development Grant and Loan Program consisting of a \$5,500,000 loan for the City of Negaunee PH 1 Water Improvements Project, and

WHEREAS, The City of Negaunee is the agency that will receive and disburse these funds, and

WHEREAS, invoices or appropriate documentation of delivery of services or goods have been received, reviewed and approved,

THEREFORE, the City of Negaunee hereby approves for payment the following amounts which are to be paid as cash is available:

Engineering (UPEA):	Basic	\$	862.00
	Additional		572.00
	Resident Engineering	\$	<u>9,873.00</u>
	UPEA Total:	\$	11,307.00

Contractor	Oberstar, Inc.		<u>-</u>
	Subtotal:	\$	-

**Total RD Draw Requested: \$ 11,307.00**

<b>Non-Participating</b>			
Contractor	Oberstar, Inc.		<u>-</u>
	Subtotal:	\$	-

**Total Non-Participating Requested: \$ -**

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Resolution for payment of funds for the City of Negaunee PH 1 Water Improvements project.

Roll Call Vote:      Ayes: \_\_\_\_\_  
                             Nays: \_\_\_\_\_  
                             Absent: \_\_\_\_\_

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Judy Iwanski, Clerk

ESTIMATE OF FUNDS NEEDED  
FOR  
30-Day Period Commencing  
12/1/2023

Name of Borrower City of Negaunee

Items	Amount of Funds
Development .....	\$
Contract <u>Oberstar, Inc</u>	
Contract       _____	
Contract or Job No. _____	
Land and Rights-of-Way .....	
Legal Services .....	
Engineering Fees .....	11,307.00
Interest .....	
Equipment .....	
Contingencies .....	
Refinancing .....	
Initial O & M .....	
Other .....	
TOTAL .....	\$ 11,307.00

Prepared by City of Negaunee

*Name of Borrower*

By \_\_\_\_\_

Dave Kangas, Mayor

Date \_\_\_\_\_

2/8/24

Approved by \_\_\_\_\_

Date \_\_\_\_\_

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*





100 Portage Street · Houghton, MI 49931

906.482.4810 · 800.562.7684 · Fax 906.482.9799

**Invoice**

January 11, 2024

Project No: 19591

Invoice No: 2400622

City of Negaunee  
Attn: Ann Ducoli  
PO Box 70  
Negaunee, MI 49866

Project 19591 Negaunee City-Phase 1 Water Project  
Assist owner in compiling all required documents for a full Rural Development application, along with preparing design plans & specifications for Water system improvements, assisting with bidding, construction administration and providing resident project representative during construction.

Professional Services from December 3, 2023 to December 30, 2023

**Fee**

Billing Phase	Budgeted Fee	T & M Earned	Previous Billing	Current Billing
Basic Services	589,900.00	551,802.16	551,655.16	147.00
Additional Services	42,200.00	36,949.03	36,520.03	429.00
Resident Project Representative	595,900.00	326,287.13	317,272.13	9,015.00
<b>Total Fee</b>	<b>1,228,000.00</b>	<b>915,038.32</b>	<b>905,447.32</b>	<b>9,591.00</b>
	<b>Total Fee</b>			<b>9,591.00</b>
			<b>Total this Invoice</b>	<b>\$9,591.00</b>

*Thanks Chris*

All invoices paid via credit card shall be charged a 3.0% administration fee.



100 Portage Street · Houghton, MI 49931

906.482.4810 · 800.562.7684 · Fax 906.482.9799

**Invoice**

February 1, 2024

Project No: 19591

Invoice No: 2400683

City of Negaunee  
Attn: Ann Ducoli  
PO Box 70  
Negaunee, MI 49866

Project 19591 Negaunee City-Phase 1 Water Project

Assist owner in compiling all required documents for a full Rural Development application, along with preparing design plans & specifications for Water system improvements, assisting with bidding, construction administration and providing resident project representative during construction.

Professional Services from January 1, 2024 to January 27, 2024

**Fee**

Billing Phase	Budgeted Fee	T & M Earned	Previous Billing	Current Billing
Basic Services	589,900.00	552,517.16	551,802.16	715.00
Additional Services	42,200.00	37,092.03	36,949.03	143.00
Resident Project Representative	595,900.00	327,145.13	326,287.13	858.00
Total Fee	1,228,000.00	916,754.32	915,038.32	1,716.00
<b>Total Fee</b>				<b>1,716.00</b>
<b>Total this Invoice</b>				<b>\$1,716.00</b>

*Thanks,  
Chris*

All invoices paid via credit card shall be charged a 3.0% administration fee.

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**AGENDA SUPPLEMENT  
CITY OF NEGAUNEE REGULAR MEETING  
February 8, 2024**

Public Hearing       Agenda Items       Consent Agenda

**To: USDOT RAISE Grant Application Resolution**

**BACKGROUND:**

**The City of Negaunee will be submitting a 1.5 Million dollar grant application to the USDOT RAISE Grant program for the purchase of 2 One Way plows and 1 Loader with a Sno Go Municipal snowblower.**

**This is a reimbursable grant. If the City is successful in receiving the grant the equipment would be purchased with monies from the Equipment Millage and the Major Street Funds and the grant would reimburse the City for the purchases.**

**The resolution before you is a required document for the submittal of the grant**

**RESOLUTION OF AUTHORIZATION  
LOCAL UNIT OF GOVERNMENT GRANT APPLICATION**

WHEREAS, The City of Negaunee supports the submission of an application titled, “City of Negaunee Equipment” to the USDOT RAISE grant program for Replacement of Critical Snow Removal Equipment;  
and,

WHEREAS, The City of Negaunee is hereby making a financial commitment to the project in the amount of \$1,500,000 of funds, in cash and/or force account, which would be reimbursed with a successful grant application; and,

NOW THEREFORE, BE IT RESOLVED that The City of Negaunee hereby authorizes  
submission of a USDOT RAISE Grant Application for \$1,500,000  
during the 2024-2025 fiscal year.

AYES:  
NAYES:  
ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by City Council of  
The City of Negaunee at their regular meeting held on February 8, 2024, at 6:30 p.m. in  
The City of Negaunee, with a quorum present.

\_\_\_\_\_  
Clerk

Dated: \_\_\_\_\_

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**AGENDA SUPPLEMENT  
CITY OF NEGAUNEE REGULAR MEETING  
February 8, 2024**

Public Hearing       Agenda Items       Consent Agenda

**To: Marquette County Landbank Agreement – VISTA Roof**

**BACKGROUND:**

**This agreement was approved by the Council at the January meeting. Since that time the Landbank have requested additional changes. Attorney Pickens will be available to give an update on those changes.**

## AGREEMENT

This Agreement (the "Agreement") dated February \_\_\_\_\_, 2024, is by and between the Marquette County Land Bank Authority, a Michigan public body corporate, whose address is 234 W Baraga Ave, Marquette, MI 49855 (the "Land Bank"), the City of Negaunee whose address is 319 West Case Street, Negaunee, MI 49866 (the "City")

### RECITALS

1. **Whereas**, the City owns the real property commonly referred to as the Vista Theater as depicted on the map attached hereto as Exhibit A (the "Subject Property").
2. **Whereas**, the Subject Property has the following legal description:
  - a. (Vista Theater, 230 Iron St.) W 16 1/2' OF LOT 6 & ALL OF LOT 7 OF IRON PLAT.
3. **Whereas**, the City received a State of Michigan Department of Labor and Economic Opportunity grant (the "Vista Grant") in the amount of \$3,000,000.00 for the purpose of rehabilitation and revitalization of the Vista Theatre, including, but not limited to, roof repairs. See Exhibit B, Vista Grant Agreement.
4. **Whereas**, the Land Bank received a State Land Bank Authority Blight Elimination Program grant in the amount of \$435,424.00 for the purpose of blight elimination, remediation and demolition activities, including roof repairs, related to the Subject Property. See Exhibit C, Land Bank Grant Agreement.
5. **Whereas**, the Land Bank solicited and received bids for roof repairs for the Vista Theater to aid in the elimination of blight thereupon, with the low roofing bid being \$714,000.00. See Exhibit C, Bid Tabulations.

### TERMS

Accordingly, in consideration of the mutual promises in this Agreement, the Parties agree as follows:

1. **Recitals.** The foregoing Recitals are expressly incorporated as part of this Agreement, and the parties hereto confirm and represent to one another that said Recitals are true and correct to the best of their knowledge, information, and belief.
2. **Retention of Contractor.** The Land Bank and City agree that the Land Bank shall retain and enter into a written agreement with a contractor to complete the Vista Theatre roof repairs pursuant to the Bid Tabulation. That agreement shall identify the City of Negaunee as an intended third-party beneficiary and identify the

terms and conditions contained herein. A copy of all correspondence and documentation arising out of and relating to the Vista Theatre roof repairs by and between the Land Bank and the contractor shall be provided to the City of Negaunee.

**3. Payment for Roof Repairs.** The Land Bank and the City agree that Land Bank shall pledge and pay \$435,424.00 toward the Vista Theatre roof repairs arising from the work sought in the Bid Tabulations, and City of Negaunee shall pay any and all remaining balance owed to the contractor for the completed Vista Theatre roof repairs, including, but not limited to amounts due and owing for architect and design work as referenced in the bid proposal from Northern Design Works in the amount of \$16,506.00, attached hereto as Exhibit D. The contractor shall acknowledge and agree to the terms contained herein.

**4. Change Orders and Pay Applications.** All change orders, amendments and alteration to the agreement arising from the Bid Tabulations for the Vista Theatre roof repair project shall be submitted to the City of Negaunee for its prior approval. All pay applications for work completed shall be submitted to both the Land Bank and the City in a timely manner.

**5. Right to Terminate.** The parties hereto shall have the right to terminate this Agreement upon written notice should the Land Bank not enter into an agreement with a contractor subject to the Bid Tabulations by August 1, 2024. Termination shall be effective upon written notice to the other party.

**6. Representations and Warranties.** The Parties represent and warrant that they have read, understand, and agree to this Agreement and that the terms hereof are contractual and not by way of recital, and that they have signed this Agreement of their own free will; and that in making this Agreement they have obtained the advice of legal counsel, if so desired. Each party represents and warrants that the person signing this Agreement has authority to bind the party and enter into the Agreement.

**7. Waiver.** Waiver of any right of the Parties under this Agreement shall not constitute a subsequent or continuing waiver of such right or any other rights under this Agreement.

**8. Severability.** Wherever possible each provision of this Agreement shall be interpreted in such manner as to be valid under applicable law, but if any provision of this Agreement shall be invalid or prohibited thereunder, such provision shall be ineffective to the extent of such prohibition without invalidating the remainder of such provision or the remaining provisions of this Agreement.

**9. Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto, and their respective successors, heirs, personal representatives and assigns.

**10. Governing Law.** This Agreement shall be deemed to have been executed

and delivered within the State of Michigan, and the rights and obligations of the Parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of Michigan without regard to principles of conflict of law. The parties agree that any dispute arising out of this Agreement will only be properly venued in Marquette County, Michigan.

**11. Entire Agreement.** This Agreement supersedes and renders void all prior agreements between the Parties with respect to the subject matter and constitutes a complete and exclusive statement of the terms of the agreement between the Parties.

**12. Counterparts and Electronic Signatures.** This Agreement may be executed in one or more counterparts, each of which is deemed an original but all of which together shall constitute one agreement. A signed copy of this Agreement transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.

To evidence the Parties' agreement to this Agreement, each party has executed and delivered it on the date indicated under that party's signature.

**Marquette County Land Bank Authority**

By: \_\_\_\_\_  
Anne Giroux  
Executive Director

Dated: February \_\_\_\_\_, 2024

**City of Negaunee**

By: \_\_\_\_\_  
Nate Heffron  
City Manager, City of Negaunee, Michigan

Date: February \_\_\_\_\_, 2024



# O'DEA, NORDEEN AND PICKENS P.C.

ATTORNEYS AT LAW

Raymond J. O'Dea~  
***rodea@mqt-law.com***  
William T. Nordeen~  
***wnordeen@mqt-law.com***  
Jeremy S. Pickens  
***jpickens@mqt-law.com***

~Also admitted In Wisconsin

122 W. Spring Street  
Marquette, MI 49855  
Phone: 906.225.1770  
Fax: 906.225.1764

225 E. Aurora Street  
Ironwood, MI 49938

February 6, 2024

Negaunee City Council  
P.O. Box 70  
100 N. Silver Street  
Negaunee, MI 49866

**This is a legal opinion, which is exempt from disclosure pursuant to MCL 15.243(1)(g) and may be discussed in closed session pursuant to MCL 15.268(e), all pursuant to Booth Newspapers, Inc v City of Wyoming. 168 Mich App 459 (1988).**

Re: Porter Limited, LLC Land Swap Agreement

Dear Council Members:

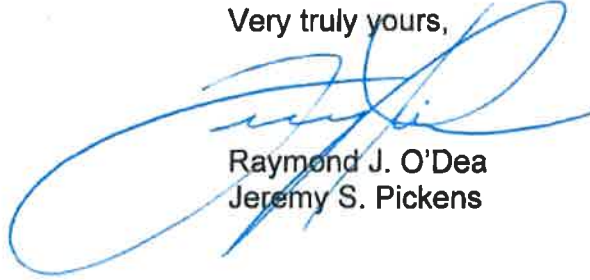
A land swap agreement has been proposed to the City of Negaunee from Porter Limited, LLC. The agreement suggests swapping properties identified on the map attached hereto as Exhibit A. The properties are of similar size and values, and the swap offers articulable benefits to both parties.

The Porter Limited property, however, contains a deed restriction requiring certain information related to the property remain confidential. This restriction comes from CCI, the prior owner of the property, and it requires Porter Limited to provide adequate protections to keep the information confidential, such as requiring a prospective purchaser like the City to execute a confidentiality agreement and an indemnification agreement. Both requirements give us pause.

The confidentiality agreement would require the City not to disclose an underlying fact about the property it would be receiving. This presents legal issues related to full and open discourse of public records and transactions. An indemnification agreement in this instance would require the City to reimburse or "make whole" any damages CCI might incur because of the disclosure of the confidential information. Further, we cannot assess the extent of the potential exposure that would flow from an indemnification agreement without knowing the underlying confidentiality requirement in the first place.

Given the above, we suggest that if the City Council and Manager wish to further pursue this possibility, we contact CCI directly and in conjunction with Porter Limited, and explore the possibility of revising, amending, or eliminating the deed requirements to address our concerns and report back. Please advise.

Very truly yours,

A handwritten signature in blue ink, appearing to be 'Raymond J. O'Dea', written over a printed name.

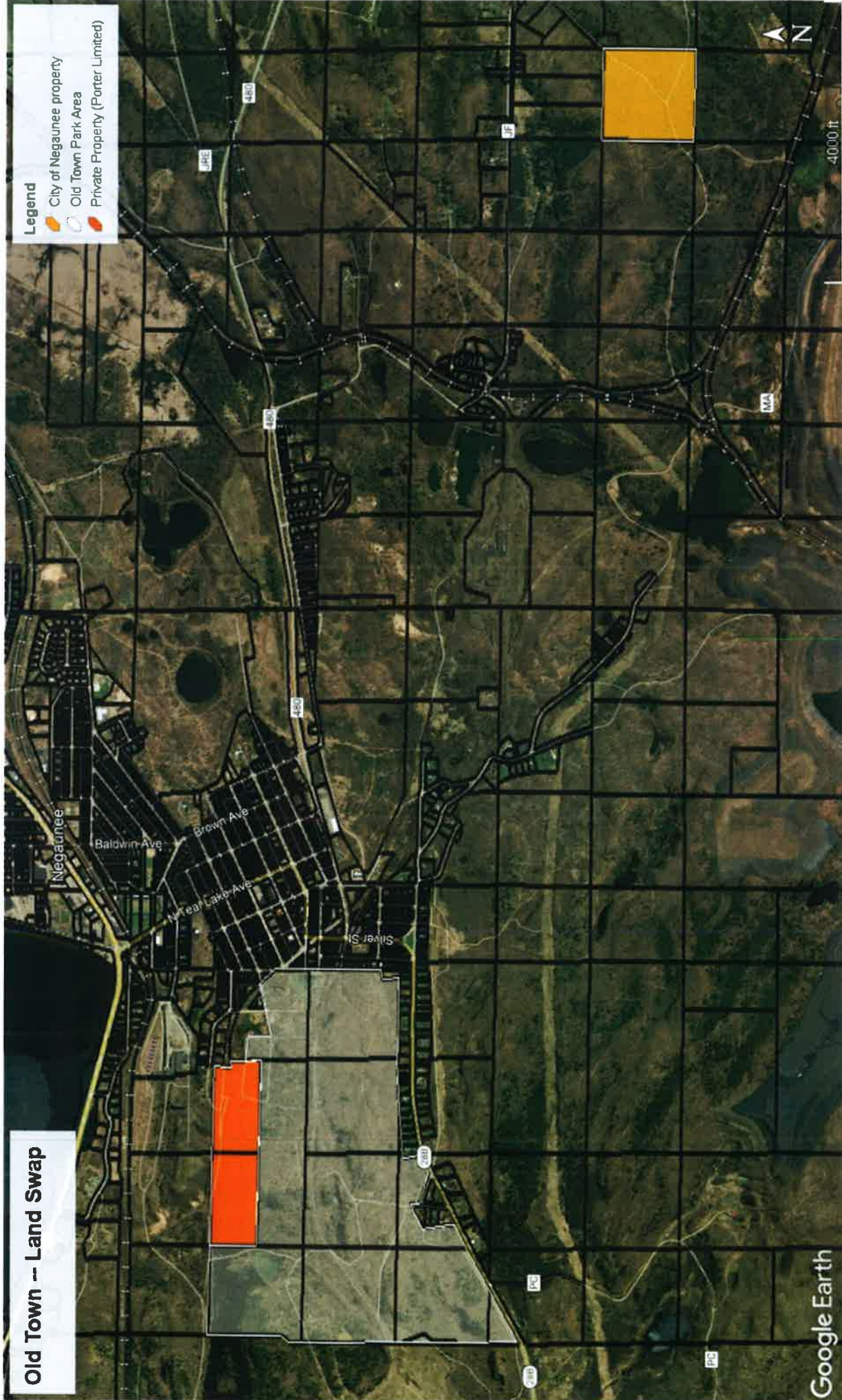
Raymond J. O'Dea  
Jeremy S. Pickens

RJO/JSP/kcw  
Enclosure  
cc: City Manager

# Old Town -- Land Swap

**Legend**

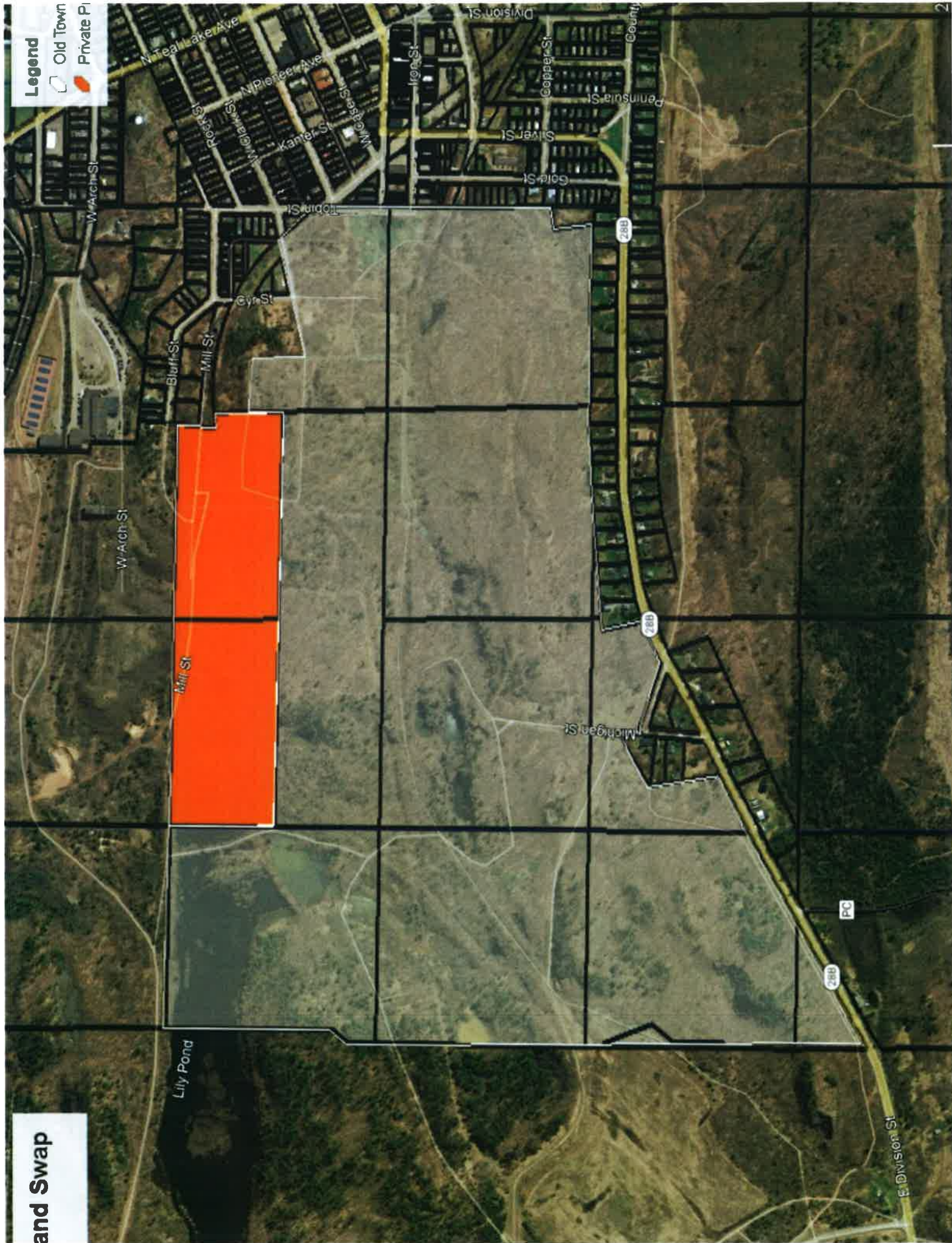
- City of Negaunee property
- Old Town Park Area
- Private Property (Porter Limited)



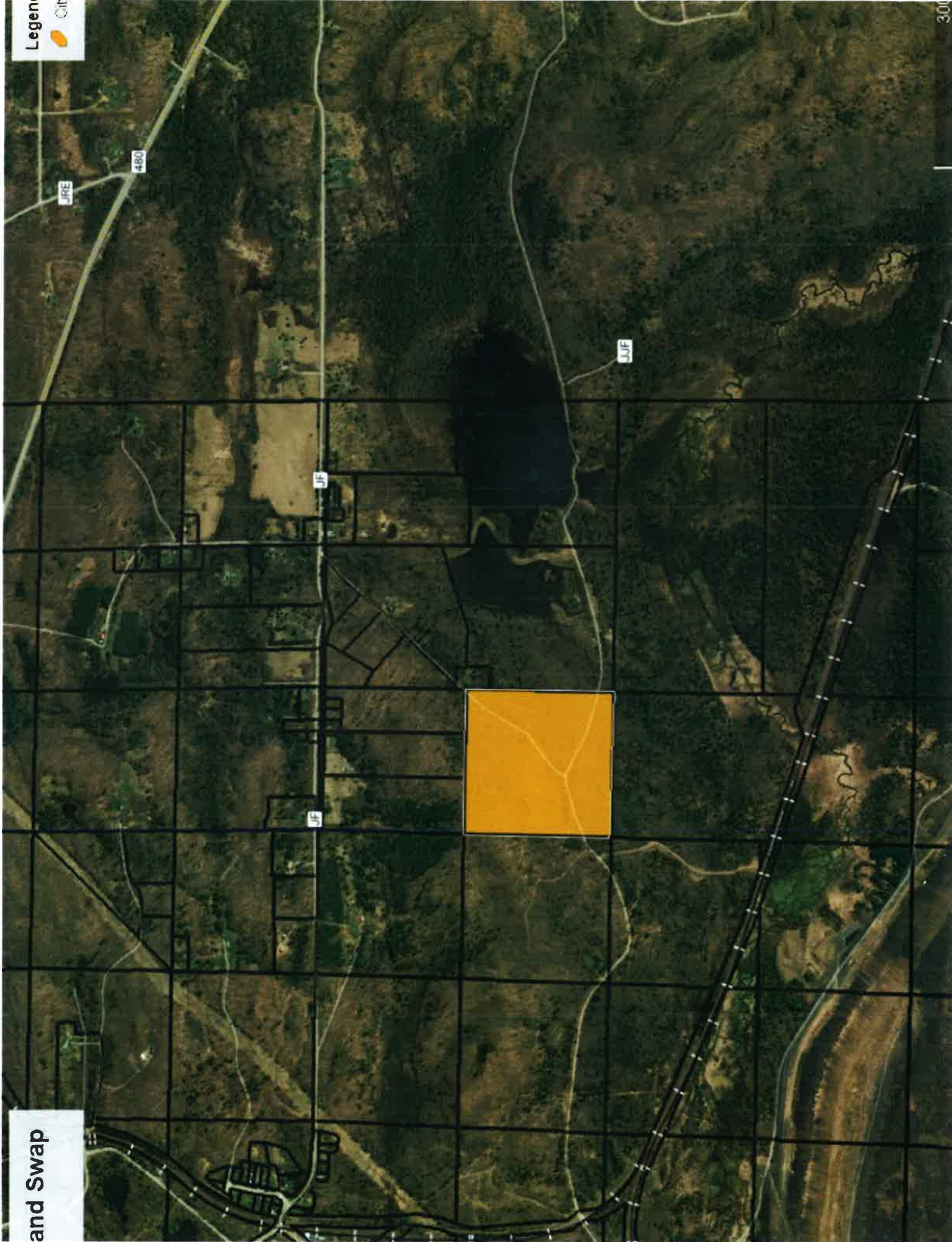
# and Swap

## Legend

- Old Town
- Private P



# and Swap



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**AGENDA SUPPLEMENT  
CITY OF NEGAUNEE REGULAR MEETING  
February 8, 2024**

Public Hearing       Agenda Items       Consent Agenda

**To: The Honorable Mayor and City Council**

**Re: Board of Review/Assessing Documents**

**BACKGROUND:**

**A. POVERTY EXEMPTIONS**

**The State of Michigan requires that a local unit of Government adopt a standardized application for exemption from property taxes. The local unit must also declare if the Federal Poverty Guidelines will be used by the Board of Review to determine eligibility. The local unit must also declare if partial exemptions are permitted to be granted by the Board of Review.**

**RECOMMENDATION:**

**Adopt the standard application, utilize the Federal Poverty Guidelines and allow for partial exemptions, set the asset test to not exceed \$18,000.**

- **Allow Extension of Poverty Exemption Resolution**
- **Poverty Exemption Income Guidelines and Asset Test**
- **Protest to Board of Review in Writing Resolution**

**RECOMMENDATION:**

**Adopt Resolution as presented.**

**CITY OF NEGAUNEE**  
**2024 MTA Resolution to**  
**Adopt Poverty Exemption Income Guidelines and Asset Test**

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a City Board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that City of Negaunee, Marquette County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

- 1) Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
- 2) File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return.
- 3) Produce a valid driver license or other form of identification if requested by the supervisor or board of review.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.
- 5) Meet the federal poverty income guidelines as defined and determine annually by the United States Office of Management and Budget as attached.

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Council Member Ilmonen and supported by Council Member Smith to adopt this resolution at a Regular Council Meeting held on February 8, 2024.

I, Judith Iwanski, the duly elected and acting Clerk of City of Negaunee, hereby certify that the foregoing resolution was adopted by the township board of said City at the regular meeting of said board held on February 8, 2024, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

---

Judith Iwanski, Clerk

**FEDERAL POVERTY GUIDELINES USED IN THE DETERMINATION OF POVERTY EXEMPTION FOR 2023**

<b>Persons in family/household</b>	<b>Poverty guideline</b>
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560

For each additional person \$5,140 for each additional person.



## **ASSET TEST**

***(IF THE APPLICANT MEETS THE POVERTY INCOME GUIDELINES)***

**Total value of assets cannot exceed \$18,000.**

This is the value that the Board of Review can consider in determining asset value:

- A second home, land, vehicles
- Recreational vehicles (campers, motor homes, boats, ATV's, etc)
- Buildings other than the residence
- Jewelry, antiques, artwork
- Equipment, other personal property of value
- Bank accounts (over a specified amount), stocks
- Money received from the sale of property such as stocks, bonds, a house, or a car (unless a person is in the business of selling such property).
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

**AGENDA SUPPLEMENT  
CITY OF NEGAUNEE REGULAR MEETING  
February 8, 2024**

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- Public Hearing       Agenda Items       Consent Agenda

**To: DDA Appointment**

**BACKGROUND:**

**The DDA board has recommended Travis Bennett to fill the vacancy for the 2027 vacancy.**

**RECOMMENDATION:**

**The City Manager makes this appointment with City Council approval.**

CITY OF NEGAUNEE  
BOARDS AND COMMISSIONS  
APPLICATION

Name: Travis Bennett

Date: 12/14/23

Address: 202 E Peck street Negaunee

Occupation: Self employed

Telephone: Home: (906) 236-3101 Work: N/A

Board/Commission Applying for: DDA

If applying for more than one Board/Commission list order of preference:

1). N/A 2). \_\_\_\_\_ 3). \_\_\_\_\_

What other Boards/Commissions have you served on? N/A

Could you regularly attend scheduled Board/Commission Meetings?

Yes  No \_\_\_\_\_ Conflict \_\_\_\_\_

Why do you wish appointment to this Board/Commission? \_\_\_\_\_

To Participate & Help with the Downtown  
Development

What are your qualifications/credentials for appointment? Negaunee City Resident,  
Local business owner.

What is your understanding of the mission of this Board/Commission? To help  
structure & manage the boards work

References (list names, addresses, and telephone numbers) (Optional)

1. Michael Ridman
2. Amy Moyle
3. \_\_\_\_\_

Signature Travis Bennett

\*\*Attach additional information if desired\*\*