

# Negaunee Senior Citizens Center

Negaunee Commission on Aging  
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## MINUTES

Negaunee Commission on Aging  
Regular Meeting • June 8, 2016

**Members Present:** Larry Dillman, Debbie Filizetti, Joy Holman, Lee Johnson, Grace Jalonon, Ernie LaJoie, Kate Peterson, Earl Pleau and Al Rautio

**Members Absent:** None

**Others Present:** Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 1:00 p.m. by chairperson Joy Holman.
- II. Approval of Agenda—Lee Johnson made a motion to approve the agenda as presented. Kate Peterson seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Earl Pleau made a motion to approve the minutes of May 2016 as presented. Debbie Filizetti seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
  - A. Monthly Financial documents from the City—The board accepted this report for its files. They also discussed the health insurance payment amount situation, which Joy Holman helped remedy in advance of the meeting.
  - B. Approval of Bills—Larry Dillman made a motion to approve the bills as presented; Al Rautio seconded the motion, and it passed unanimously.
  - C. Finances by Program—The board accepted this report for its files.
  - D. Programmatic Report—The board accepted this report for its files.
- VI. Unfinished Business
  - A. Bathroom Remodel—Kristy noted that this will not start until after Pioneer Week.
- VII. New Business
  - A. AC unit replacements—The board discussed the two proposals that were presented. Lee Johnson made a motion to award the bid to Beauchamp's for the installation of two air conditioning units. Al Rautio seconded the motion, and it passed unanimously.
  - B. Smith Rental—Kate Peterson made a motion to charge \$100 for this rental application. Earl Pleau seconded the motion, and it passed unanimously.

Approved 8/4/16

- C. Red Earth Classic—Kate Peterson made a motion to charge \$150 for the rental for the Red Earth Calssic. Debbie Filizetti seconded the motion, and it passed unanimously.
  - D. Bed bug situation—Kristy and Brittany Etelemaki, social worker, gave background on the situation. They noted that the center’s policy to protect clients and homemakers from spreading bed bugs relies on timely notice of infestations from apartment management, and that is not always happening. The board discussed several options to pursue to help remedy the problem, but took no action.
- VIII. Correspondence & Personnel
- A. Director evaluation reminder—Kristy reminded the board that if they would like to do an evaluation of her prior to setting the 2017 budget, now would be the time. Joy and Lee were identified as the personnel committee that would administer the evaluation, and Kristy will print out the old blank evaluation for them to use or modify.
- IX. Upcoming Events & Fundraisers
- A. BWW fundraiser—Kristy reminded the board of the Buffalo Wild Wings fundraiser later that day.
  - B. Group Travel update—Kristy asked the board about modifying the Group Travel policy to limit the number of single travelers to maximize the profit per trip. After some discussion, Kristy was instructed to do the math and come back with a proposed amendment to the policy. Lee Johnson indicated he was not in favor of the program, and after discussion, the board asked Kristy to provide the group travel numbers for the last few trips.
  - C. July Meeting Reminder—Kristy reminded the board they will receive a memo in the mail to vote on the bill approval via phone because there is no meeting in July due to Pioneer Week.
- X. Public Comment—None.
- XI. Board Member Comment—Debbie Filizetti asked about Senior Screenings, and Kristy noted the Health Department no longer provides that service. .
- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 2:14 p.m. Earl Pleau seconded the motion, and it passed unanimously.