

# Negaunee Senior Citizens Center

Negaunee Commission on Aging  
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Negaunee, MI 49866

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## MINUTES

Negaunee Commission on Aging  
Regular Meeting • December 1, 2015

**Members Present:** Larry Dillman, Joy Holman, Lee Johnson, Ernie LaJoie,  
Kate Peterson, Earl Pleau and Al Rautio

**Members Absent:** Debbie Filizetti and Mary Parkkonen

**Others Present:** Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at noon by chairperson Joy Holman.
- II. Approval of Agenda—Larry Dillman made a motion to approve the agenda as presented Ernie LaJoie seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Larry Dillman made a motion to approve the minutes as corrected, adding “The board discussed whether or not to adjust to policy to include ramifications for an employee who does not pay their health insurance premium on time. It decided the payments should be turned into the director to be walked over to city hall, and that if any problems arise, she will bring them to the board” to Unfinished Business, Fulltime Personnel Policy. Earl Pleau seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
  - A. Financial documents from the City—The board accepted this report for its files, noting that there were several things that were not up-to-date.
    1. Heating Unit Payment—Larry Dillman made a motion to pay for the heater replacement out of Capital Outlay. Kate Peterson seconded the motion, and it passed unanimously.
    2. CD decision—Kate Peterson made a motion to move the CD to Range for 36 months at .90%. Al Rautio seconded the motion, and it passed unanimously.
  - B. Approval of Bills—Larry Dillman made a motion to approve the bills as presented; Lee Johnson seconded the motion, and it passed unanimously.
  - C. Finances by Program—The board accepted this report for its files.
  - D. Programatics Report—The board accepted this report for its files.
- VI. Unfinished Business
  - A. Aging Services Visit—Joy said she appreciated the support of the board at this visit, and everyone thought it went well.

Approved 1/7/16

- VII. New Business
  - A. Grasso Rental—Earl Pleau made a motion to approve the rental for \$125; Kate Peterson seconded the motion, and it passed unanimously.
  
- VIII. Correspondence & Personnel
  - A. Hiring: Choreworker—Kristy noted that Britton Bimel was hired as the new snow removal chore person.
  - B. Hiring: Student workers—Kristy informed the board that four of the center’s five student workers were graduating this year, and that the center will be hiring gradually and training students up through the summer to fill these positions.
  - C. Hiring: Outreach worker—Kristy noted that there is an ad in the paper and online for applicants for a part-time outreach worker.
  
- IX. Upcoming Events & Fundraisers
  - A. Light Tour (Dec. 17)—Kristy noted that the Light Tour was filling up fast, and that dinner would be turkey and some extras.
  - B. Holiday Dinner (Dec. 23)—Kristy asked the board to share the dinner date of December 23 with anyone who many not have a place to go for the holidays. She noted that the Bimel/Seppala family will be performing this year.
  - C. New Years Party (Dec. 30)—Kristy reminded the board the center would be having a big meal and party for New Years.
  
- X. Public Comment—None.
  
- XI. Board Member Comment—Lee Johnson thanked Mary Parkkonen for her service on the board. Board members also suggested that Grace Jalonen may want to return to the board.
  
- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 12:38 p.m. Earl Pleau seconded the motion, and it passed unanimously.