

# Negaunee Senior Citizens Center

Negaunee Commission on Aging  
410 Jackson Street  
Negaunee, MI 49866

seniorcenter@cityofnegaunee.com  
(906)475-6266  
(906)475-6291

---

## MINUTES

Negaunee Commission on Aging  
Regular Meeting • October 1, 2015

**Members Present:** Larry Dillman, Joy Holman, Lee Johnson, Ernie LaJoie, Mary Parkkonen,  
Kate Peterson and Earl Pleau

**Members Absent:** Debbie Filizetti and Al Rautio

**Others Present:** Kristy Basolo-Malmsten, center director; Jeff Thornton, city manager

- I. Call to Order—The meeting was called to order at 10:02 a.m. by chairperson Joy Holman.
- II. Approval of Agenda—Lee Johnson made a motion to approve the agenda as amended, adding discussion of the new doors under “Old Business”; Earl Pleau seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Earl Pleau made a motion to approve the agenda as presented; Larry Dillman seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
  - A. Financial documents from the City—The board accepted this report for its files, noting that there were several things that were not up-to-date.
    1. Third quarter budget adjustments—the board was going to wait for complete financial reports to do this. They moved the topic to the next meeting.
  - B. Approval of Bills—Mary Parkkonen made a motion to approve the bills as presented; Kate Peterson seconded the motion, and it passed unanimously.
  - C. Finances by Program—The board accepted this report for its files.
  - D. Programmatic Report—The board accepted this report for its files.
- VI. Unfinished Business
  - A. Fulltime personnel policy/health insurance section—Joy asked Kristy to refresh the board on the situation. Kristy noted that she still has not been told what the correct insurance premiums are for the 2015 year, and that the center has been charged two different amounts, and that she is being asked to pay a third, different amount. She said with regards to the policy, the board is still waiting to hear if insurance payments are able to be taken out of the fulltime senior center employees’ paychecks, or if a policy for non-payment of the premium has to be

*Approved 11/5/15*

drafted. Jeff Thornton continued the discussion, noting that he had checked with the city attorney. He said he doesn't think the NCOA board has the authority to do some of the things that it does, specifically making its employees pay for part of its healthcare, but he is checking on that. Jeff said he will get back to the group once he hears from the attorney, and that the director might be owed money back if indeed the NCOA cannot make her pay part of her premium. He also noted that city employees may be required to pay part of their premium next year, so perhaps everyone would be on the same page. No conclusion was made on how to word the policy regarding health insurance, and whether or not insurance payments could be deducted directly out of the employee's payroll.

- B. Gutter install—Kristy gave the background on this situation, and was concerned that the company that was awarded the bid hadn't shown up yet. Jeff suggested that landscaping might be an option instead of gutters, and will ask the city crew to take a look at this to try and avoid the cost.
- C. Newsletter production—Joy Holman gave background on the newsletter and why the board is now doing it. She explained that the board agreed to take on the project so it will be done correctly, and encouraged board members to make a point of being available to help.

#### VII. New Business

- A. Internship contract—Kristy said NMU called to see if the center would take an intern, and there ended up not being a contract. The new social work intern is Laura Nord, and the hope is she will be trained in to be able to do outreach by the end of the year.
- B. UPCAP contract—Kristy noted that nothing has changed with the UPCAP contract except the amount of money the center will get, which is more than last year. Earl Pleau made a motion to recommend the contract to the city council for approval. Larry Dillman seconded the motion, and it passed unanimously.

#### VIII. Correspondence & Personnel

- A. Hiring: Choreworker—Kristy noted that the center is still hiring for a choreworker. There will be a Mining Journal ad in the paper over the weekend.

#### IX. Upcoming Events & Fundraisers

- A. Krispy Kreme Sale—Kristy reminded the board that the deadline to order Krispy Kremes is October 14 and asked for their help in selling them.
- B. Rummage Sale—Kristy mentioned the fall rummage sale, which will be on October 14. Donations will be taken through October 9.

#### X. Public Comment—None.

#### XI. Board Member Comment—Kate noted that there is a piece of siding missing from the upper part of the building. The board thanked Jeff for the information.

#### XII. Adjournment—Ernie LaJoie made a motion to adjourn at 11:20 p.m. Lee Johnson seconded the motion, and it passed unanimously.