

Negaunee Senior Citizens Center

Negaunee Commission on Aging
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MINUTES

Negaunee Commission on Aging
Regular Meeting • August 13, 2015

Members Present: Larry Dillman, Debbie Filizetti, Joy Holman, Lee Johnson, Ernie LaJoie, Mary Parkkonen, and Earl Pleau

Members Absent: Kate Peterson

Others Present: Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 10:04 a.m. by chairperson Joy Holman.
- II. Approval of Agenda—Lee Johnson made a motion to approve the agenda as presented; Mary Parkkonen seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Lee Johnson made a motion to approve the agenda as presented; Mary Parkkonen seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
 - A. Financial documents from the City—The board accepted this report for its files, noting that there were some things that were not up-to-date.
 - B. Approval of Bills—Earl Pleau made a motion to approve the bills as presented; Larry Dillman seconded the motion, and it passed unanimously.
 - C. Finances by Program—The board accepted this report for its files.
 - D. Programmatic Report—The board accepted this report for its files.
 - E. CD decision—Lee Johnson made a motion to roll the mBank money market into the general senior center checking because it is no longer earning interest. Mary Parkkonen seconded the motion, and it passed unanimously.
 - F. 2016 Budget Decision—Larry Dillman made a motion to approve the 2016 budget and recommend it to the city council as presented. Debbie Filizetti seconded the motion, and it passed unanimously.
- VI. Unfinished Business
 - A. Stonehouse/door situation—Kristy noted that the door closure is more than two months overdue and she hasn't received a response from Stonehouse.

Approved 9/3/15

- B. Board appointment—Kristy noted that the recommendation from the board had been passed on to the city council for approval of Al Rautio filling the Richmond Township slot on the board. The council meeting is tonight.
 - C. Fulltime personnel policy—The board discussed the health insurance part of the policy in-depth, and wanted more information about why the health insurance premium portion could not be deducted directly from its employees paychecks like other employers do. Kristy said she would approach Judy, who handles payroll at city hall, again about it. Joy Holman made a motion to approve the fulltime personnel policy changes pending further review of the health insurance coverage section. Debbie Filizetti seconded the motion, and it passed unanimously.
- VII. New Business
- A. ACP contract—The board looked over the contract and Kristy explained the advance care directives program. The board felt because they were donating staff time and office supplies, they would not allocate senior citizen dollars in that manner. Lee Johnson made a motion to approve the contract with the stipulation that in-kind services would be offered in lieu of the \$250 fee. Larry Dillman seconded the motion, and it passed unanimously.
 - B. Vista Facility Use—Kristy noted that the Vista had offered production tickets in trade for a space for a few rehearsals. Kristy noted she would be available anyway, so it would not be a cost to the center.
- VIII. Correspondence & Personnel
- A. Millage documents—Kristy provided these documents for the board to peruse, and said they could discuss them in-depth in the future if desired.
 - B. Conference request—Debbie Filizetti made a motion to approve the cost for Brittany to attend the palliative care conference. Mary Parkkonen seconded the motion, and it passed unanimously.
 - C. Back shed repair—Kristy thanked Larry Dillman for his work on renovating the outdoor storage shed, complete with repainting, trim work and roofing.
- IX. Upcoming Events & Fundraisers
- A. Parkinsons Expo—Kristy reminded the board that their annual Parkinsons Expo will be held August 17.
 - B. Assisted Living Day Trip—Kristy noted that the bus to take people to the new Teal Lake Assisted Living facility for a tour is almost full.
- X. Public Comment—None.
- XI. Board Member Comment—Lee Johnson welcomed Brittany Etelamaki to the senior center staff.
- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 10:53 a.m. Earl Pleau seconded the motion, and it passed unanimously.