

Negaunee Senior Citizens Center

Negaunee Commission on Aging
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MINUTES

Negaunee Commission on Aging
Special Meeting • July 27, 2015

Members Present: Larry Dillman, Debbie Filizetti, Joy Holman, Lee Johnson, Mary Parkkonen, Kate Peterson and Earl Pleau

Members Absent: Ernie LaJoie

Others Present: Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 1:02 p.m. by chairperson Joy Holman. The board welcomed new board member Kate Peterson and introduced themselves.
- II. Approval of Agenda—Larry Dillman made a motion to approve the agenda as presented; Earl Pleau seconded the motion, and it passed unanimously.
- III. Public Comment—None.
- IV. Applicant for Board Seat—The board discussed the application from Alan Rautio for the Richmond Township seat on the board. Debbie Filizetti made a motion to recommend Al Rautio to the City Council for placement on the NCOA board. Larry Dillman seconded the motion, and it passed unanimously.
- V. Mill Creek Rental Application—The board discussed the application from Mill Creek for a one-hour rental and what should be charged. Earl Pleau made a motion to approve the rental for \$25. Mary Parkkonen seconded the motion, and the motion passed, 4-3, with Kate Peterson, Lee Johnson and Joy Holman dissenting.
- VI. Social Worker Replacement Process
 - A. Update—Kristy said she and Hannah screened the applicants, and three would be passed along to the personnel committee for interviewing. She noted that outreach worker Hannah Chaperon is doing a fantastic job filling in in the meantime, and that clients have not noticed a lapse in services at all.
 - B. Policy/Package decisions
 1. The board discussed whether or not they want to pay out something to employees who opt out of the center-offered health insurance. Lee Johnson made a motion to allow Kristy to offer up to a 25% payout of the insurance

Approved 8/13/15

premium cost to a potential candidate for single insurance. Earl Pleau seconded the motion, and it passed unanimously.

2. Lee Johnson made a motion to offer fulltime employees the ability to purchase health insurance for family members, with no contribution toward the premium from the senior center. Earl Pleau seconded the motion, and it passed unanimously.
3. The board discussed the potential pay structures. Earl made a motion to authorize the personnel committee to pay up to the maximum package the center could afford to the right social worker candidate, as they see fit. Lee Johnson seconded the motion, and it passed unanimously.
4. The board discussed the policy on vacation/personal payout upon resignation. Debbie Filizetti made a motion to add wording the pay out of vacation, personal and sick days be contingent on working at least a two week notice, with no missed or vacation days taken during that period, and that the pay out be prorated for vacation and personal days, and 50% pay out of sick time. Mary Parkkonen seconded the motion, and it passed unanimously. The board wanted to look at the policy and rework the wording at the next meeting.

VII. Adjournment—Mary Parkkonen made a motion to adjourn at 1:52 p.m. Kate Peterson seconded the motion, and it passed unanimously.