

Negaunee Senior Citizens Center

Negaunee Commission on Aging
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MINUTES

Negaunee Commission on Aging
Regular Meeting • April 30, 2015 (May meeting)

Members Present: Larry Dillman, Debbie Filizetti, Jake Holappa, Joy Holman, Joel Jarvi, Lee Johnson, Ernie LaJoie, Mary Parkkonen and Earl Pleau

Members Absent: None

Others Present: Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 1:03 p.m. by chairperson Jake Holappa.
- II. Approval of Agenda—Joel Jarvie made a motion to approve the agenda as amended, adding rental request under new business; Mary Parkkonen seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Joy Holman made a motion to approve the minutes of April 2015 as amended. Larry Dillman seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
 - A. Finances from the City—The board accepted this report for its files, noting that there were some things that were not up-to-date.
 - B. Approval of Bills—Larry Dillman made a motion to approve the bills as presented; Debbie Filizetti seconded the motion, and it passed unanimously.
 - C. Finances by Program—The board accepted this report for its files.
 - D. Programmatic Report—The board accepted this report for its files.
- VI. Unfinished Business
 - A. Center Renovation Update—Kristy noted the divider curtains are done, and the board discussed how much of an improvement they were. She noted there are still issues with the doors rusting, but she is working with Stonehouse on warranty replacement.
 - B. Newsletter sponsors—Kristy noted again that the newsletter needed a few more sponsors to cover the cost, and asked if board members would consider asking any businesses they were connected with.

Approved 6/4/15

- VII. New Business
- A. Outreach Worker—The board looked over the job description and discussed the position. Kristy noted that there is money in the budget this year to cover it because of the vacancies in other positions for part of the year, and it will be budgeted in next year. Lee Johnson made a motion to approve addition of the Outreach Worker at \$10/hour. Earl Pleau seconded the motion, and it passed unanimously. Kristy noted the hire would not take place immediately because of the other projects that need to be finished up at the center first.
 - B. Newsletter format change—Kristy noted that the staff had crunched the numbers to see if switching to envelopes for the newsletter mailing would be feasible. It was over \$500 more a year, so it was decided not to pursue it.
 - C. Bingo license/Pioneer Week—Joy Holman made a motion to apply for a Bingo license for Pioneer Days Bingo. Lee Johnson seconded the motion, and it passed unanimously.
 - D. Rental Request—Lee Johnson made a motion to charge \$150 for Cash Advance to have a meeting at the center. Mary Parkkonen seconded the motion, and it passed, 8-1, with Debbie Filizetti opposing it.
- VIII. Correspondence & Personnel
- A. Chore Position—Kristy noted that she and Lindsay hired Rod Burdick to do chore work at people's homes in town.
- IX. Upcoming Events & Fundraisers
- A. Bi-weekly Raffles—Kristy reminded the board that the staff continues to raffle off food items every other week, and that it's going well.
 - B. Diabetes PATH—The PATH class will start May 6 and the center is excited to host this great opportunity for the public.
 - C. Rummage Sale—Kristy noted that rummage donations are appreciated, and the sale will be held May 20.
 - D. Nashville Trip—Kristy reminded the board that she and Jill will be gone to Nashville with the center group from May 3 through 9.
- X. Public Comment—None.
- XI. Board Member Comment—Joel told the board he had to resign as he's moving to Marquette; this item will be acted on at the next meeting. Jake said he also is looking for an apartment. The board asked that appointments to these positions be put on the agenda for next meeting.
- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 1:52 p.m. Joel Jarvi seconded the motion, and it passed unanimously.