



CITY OF NEGAUNEE

319 West Case Street, Negaunee, Michigan 49866, Phone: 906-475-7700 ext. 11 Fax: 906-475-0178

BUILDING AND ZONING PERMITS

Building Permit for construction within the City of Negaunee are issued by Marquette County and information regarding building permits can be accessed online at www.co.marquette.mi.us/

Zoning approval **must** be obtained from the City in writing before a permit can be issued. The City of Negaunee's Zoning Ordinances can be reviewed online at www.cityofnegaunee.com

TO RECEIVE ZONING APPROVAL FOR NORMAL RESIDENTIAL PROJECTS:

1) Complete, sign and date the application forms.

For most residential permitting, the Marquette County application can be used as "Site Plan" application for zoning approval for those making application pursuant to Section 1283.03.

A) Marquette County - APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION
http://www.co.marquette.mi.us/departments/building_codes/docs/2012/NEW_application_for_building_permit_1_9_12.pdf

2) Include the appropriate payment for application fees (Application fees are nonrefundable)

PLANNING/ZONING

	<u>Res.</u>	<u>Comm.</u>
Zoning Permit/Site Plan Review (location visit)	\$50	\$200
Charge for Special Meetings	\$300	
Parkland Dedication Fee	See Sub. Ord.	
Plan Unit Development Request Admin. Review	\$500	
Rezoning Requests	\$500	
Special Land Use Permit	\$100	
Street & Easement Vacations	\$100	
Variance Application/Zoning Board of Appeals Requests	\$250	
Land Division/Lot Splits Application	\$100	
Permit for construction within City ROW		
In advance of work	\$50	
Working without permit	\$100	

3) Either mail or bring them in to:

City of Negaunee
319 W. Case Street
PO Box 70
Negaunee, MI 49866

- 4) **The Zoning Administrator shall review and approve or deny site plans, or refer the site plan to the Planning Commission for further review under Section 1283.03 and 1283.04(a). Such review or referral shall be accomplished within ten working days of receipt.**

TO RECEIVE ZONING APPROVAL FOR NORMAL COMMERCIAL PROJECTS:

For commercial properties, the planning commission will take your request under consideration with the review of a site plan. What is a site plan for commercial properties? Unlike normal residential projects the County's application will NOT solely suffice for commercial projects and can best be answered on our website. Chapter 1283 of our ordinances covers site plan review, specifically commercial projects falls under 1283.04. When this site plan is developed all other ordinances also need to be taken into consideration. Example: Chapter 1272 Business District (B-1 or B-2), Chapter 1278 Teal Lake Overlay District (TL)1286.06, OFF STREET PARKING REQUIREMENTS and all other ordinances that apply to your property need to be considered.

Many applicants choose to hire a professional to help them through this process because this can be a bit overwhelming and there are so many different scenarios that can be played out with the use of Special Land Use Permits, Variances, simple request, etc. Much of that falls well beyond the common Do-it-Yourselfers abilities. But that choice is yours. Also most commercial zoning applications require a survey prepared by a licensed surveyor depicting the location of all lot lines, with survey markers erected on site.

1) Complete, sign and date the application forms.

For commercial permitting, the Marquette County application can NOT be solely used as "Site Plan" application for zoning approval for those making application pursuant to Section 1283.03.

B) Marquette County - APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

http://www.co.marquette.mi.us/departments/building_codes/docs/2012/NEW_application_for_building_permit_1_9_12.pdf

2) Include a complete site plan specific to your project pursuant to City Ordinance, Chapter 1283.04

The Zoning Administrator shall review and approve or deny site plans, or refer the site plan to the Planning Commission for further review under Section 1283.03 and 1283.04(a). Such review or referral shall be accomplished within ten working days of receipt