



# CITY OF NEGAUNEE

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319 West Case Street, Negaunee, Michigan 49866, Phone: 906-475-7700 ext. 11 Fax: 906-475-0178

## **LAND DIVISION/LOT SPLIT APPLICATION CHECK-OFF SHEET**

**Parcel Number:** \_\_\_\_\_

**Property Address/Location:** \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE SUBMITTED ALONG WITH THE LAND DIVISION APPLICATION IN ORDER FOR THE APPLICATION TO BE CONSIDERED COMPLETE:**

- **Land Survey of existing parcel**
  - **Must be signed and sealed by a registered land surveyor**
  - **Must have legal description(s) of the existing parcel attached**
  
- **Land Survey of proposed land division**
  - **Must be signed and sealed by a registered land surveyor**
  - **Must have legal description(s) attached**
  - **Must show all building and land improvements and their distances from lot lines**
  - **Must have a legal description for any proposed new road(s) or easement(s) attached**
  - **Taxes paid in full**
  
- **Application Fee: \$100**

**Date Submitted:** \_\_\_\_\_