

COPY OF THIS NOTICE SHOULD BE KEPT BY SENDER

Form BIS - 25 (5/65)

TO

**BAD CHECK
NOTICE**

THIS IS TO INFORM YOU THAT I AM IN RECEIPT OF A CHECK ALLEGED TO HAVE BEEN WRITTEN BY YOU,

DATED	MADE PAYABLE TO	NAME OF BANK DRAWN ON	AMOUNT

THIS CHECK WAS PRESENTED TO ME IN THE USUAL COURSE OF BUSINESS, AND WAS RETURNED TO ME FROM THE ABOVE SAID BANK MARKED,

INSUFFICIENT FUNDS

ACCOUNT CLOSED

IN ACCORDANCE WITH THE **MICHIGAN STATUTE** YOU ARE HEREBY GIVEN FIVE (5) DAYS NOTICE THAT SAID CHECK HAS NOT BEEN PAID AND IF YOU SHALL NOT HAVE PAID THE AMOUNT DUE THEREON WITHIN FIVE (5) DAYS OF RECEIPT OF THIS NOTICE, THIS SHALL SERVE AS EVIDENCE OF INTENT TO DEFRAUD, AND A REQUEST TO THE **OFFICE OF THE PROSECUTING ATTORNEY** TO TAKE CRIMINAL ACTION WILL BE MADE BY:

SIGNED: _____

ADDRESS: _____

DATED THIS _____ DAY OF _____ (Year) _____

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SIGNED: _____

ADDRESS: _____

DATED THIS _____ DAY OF _____ (Year) _____

MERCHANT FORM

Name of person who accepted the check: _____

Address: _____ Phone: _____

Method of identifying defendant (one choice is REQUIRED):

_____ Personally knows defendant

_____ Wrote passer's driver's license number on check (If DLN is printed on check it must be verified against the actual license to choose this option)

Method of identifying check:

_____ Initialed check at time received from passer

_____ Other method used to identify check and person who passed the check:

IF PERSON WHO RECEIVED CHECK CANNOT IDENTIFY THE CHECK AND THE PERSON WHO PRESENTED IT, THE CHECK WILL NOT BE ACCEPTED FOR PROSECUTION.

Please detail what steps (if any) you and your employees have taken to contact the check writer and/or recover your loss?

Was the passer contacted: YES NO

By what person, when and how: _____

Result: _____

Has the passer attempted to make restitution or has the passer paid partial restitution: YES NO

If YES, please detail: _____

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Was the check postdated and/or did the passer ask you to hold the check to future date: YES NO

Was the check returned "stop payment": YES NO

Did the passer give any indication that the check was not good at the time it was written: YES NO

If yes, explain: _____

Please indicate below anything you feel would help in locating and prosecuting this person (new address, telephone, name of friend(s), etc.):
