

- Complete one form for each vehicle abandoned
- All boxes must have information entered
- Bring completed forms to the Negaunee Police Department
- Review MCL 257.252a for your responsibilities regarding the \$40.00 Fee to be collected for the State of Michigan

DATE VEHICLE TOWED:		
NAME & BUSINESS ADDRESS OF TOW COMPANY/VEHICLE CUSTODIAN:		
VIN:		
YEAR:	MAKE:	BODY STYLE:
COLOR:		
PLATE: No Yes: # _____		STATE:
LOCATION TAKEN FROM:		

You must report the disposition of the vehicle in a timely manner to the law enforcement agency that authorized the vehicle's removal. If you have an agreement with the law enforcement agency, you must comply with that agreement. You must also report the disposition on the Secretary of State's Michigan Auto Lost & Found through the Internet. The address for this site is: <http://services.sos.state.mi.us/autolostandfound>. You will need to set up an EFT account with the Secretary of State if you have not done so already to report dispositions online.

A \$40 abandoned vehicle fee is collected when you sell the vehicle or if the owner redeems it. Twenty-five dollars of the fee is forwarded to the Secretary of State. Some municipalities may also require you to collect additional fees. Please note that you **do not need to remit the \$25 fee** if the purchase price of an abandoned vehicle sold at public auction **does not cover all applicable fees** (i.e., towing and storage, police agency or custodian expenses and the \$40 abandoned vehicle fee).

If you sell more five or more vehicles in a 12-month period, you may need a Class B dealer's license. If you buy, sell, exchange, broker, lease or deal in salvageable parts of five or more vehicles, you may need a Class C dealer's license or Class D broker's license. See MCL Section 257.11 for information on what constitutes being a "dealer".

When an abandoned vehicle is sold or redeemed, the custodian or law enforcement agency must submit \$25 of the \$40 dollar abandoned vehicle fee required by law to the state. If you do not have an EFT account with the Secretary of State's Finance Unit, you can send a check payable to the "State of Michigan" to:

Michigan Department of State - Abandoned Vehicle
 Attn: Cashier Section
 7064 Crowner Drive
 Lansing, MI 48918

Write the vehicle's VIN in the memo section of your check. If you are sending a check for more than one vehicle, you may enclose a separate sheet of paper listing the VINs. **Please do not send a check if the abandoned vehicle was sold at public auction for less than the total costs for towing and storage, police agency or custodian expenses and the \$40 abandoned vehicle fee.**

To read the full Michigan Vehicle Code pertaining to Abandoned Vehicles (MCL 257.252a-m), you can go to: www.legislature.mi.gov and enter 257.252a into the search box labeled "MCL Section".

If you have questions, the Secretary of State site has a Frequently Asked Question section that may be helpful. Visit www.michigan.gov/sos and click on the "FAQ" link near the top of the page.